

**Minutes**  
**Board of Directors**  
**Residential Energy Services Network, Inc.**  
**September 15, 2003**  
**Teleconference**

**Members Participating**

Ben Adams  
Barbara Collins  
Megan Edmunds  
Richard Faesy  
Tracy Fogelsong  
David Goldstein  
Stephanie Harmon  
Kathy Howard  
Mark Jansen  
Kelly Parker  
Linda Perry  
Gayle Sampson  
Douglas Walter  
David Wilson

**Members Not Participating**

Philip Fairey  
Thomas Hamilton  
Bruce Harley  
Michael Holtz  
Rob McCorkle  
Daran Wastchak

**Notification of Meeting**

The members were notified of the board teleconference vote by e-mail on September 5, 2003. The notification included the disclosure form and instructions sheet developed by the RESNET Rater Disclosure Form Committee.

**Call to Order**

Residential Energy Services Network (RESNET) President, David Wilson called the meeting to order at 12:11 a.m. (pacific time). There was a quorum of members present.

## **Recommendation of the RESNET Disclosure Form Committee**

Committee chair Ben Adams gave an overview of the issue, the purpose of the disclosure form, and the issues considered by the committee.

Megan Edmunds moved for the adoption of the recommendations of the committee. The motion was seconded by Kathy Howard.

After discussion Megan Edmunds and Kathy Howard accepted as a friendly amendment the following:

“Amend the last sentence of the disclosure form to read: ‘I attest that the above information is true and correct to the best of my knowledge. As a Rater or Rating Provider I abide by the rating quality control provisions of the Mortgage Industry National Home Energy Rating Standard as set forth by the Residential Energy Services Network (RESNET). The national rating quality control provisions of the rating standard are contained in Chapter One 4.C.8. of the standard and are posted at <http://www.natresnet.org/accred/standards.pdf>”.

Kathy Howard then made the following amendment:

“Amend the first sentence of the Standard Disclosure Instructions to read, ‘The ‘Home Energy Rating Disclosure’ form shall be completed for each home that receives a Home Energy Rating and shall be provided to the rating client who then is encouraged to provide a copy to the home owner/buyer. The Rating Provider must provide a copy of the form to a home owner/buyer upon request.”

Mark Jansen seconded the motion.

The vote was:

Yes (2)  
Kathy Howard  
Mark Jansen

No (9)  
Barbara Collins  
Megan Edmunds  
Tracy Fogelsong  
David Goldstein  
Kelly Parker  
Linda Perry  
Gayle Sampson  
Douglas Walter  
David Wilson

Abstain (0)

The amendment failed.

Kelly Parker made the following motion:

“Amend the first sentence of the Standard Disclosure Instructions to read, ‘The ‘Home Energy Rating Disclosure’ form shall be completed for each home that receives a Home Energy Rating and shall be provided to the rating client who is responsible to provide a copy to the home owner/buyer.’”

Barbara Collins seconded the motion.

The vote was:

Yes (10)

Barbara Collins  
Megan Edmunds  
Tracy Fogelsong  
David Goldstein  
Mark Jansen  
Kelly Parker  
Linda Perry  
Gayle Sampson  
Douglas Walter  
David Wilson

No (1)

Kathy Howard

Abstain (0)

The amendment was adopted.

Barbara Collins then moved that RESNET adopt the “Home Energy Rating Disclosure” form and instructions as amended.

Mark Jansen seconded the motion.

The vote was:

Yes (10)

Barbara Collins  
Megan Edmunds  
Tracy Fogelsong  
David Goldstein  
Mark Jansen  
Kelly Parker  
Linda Perry  
Gayle Sampson  
Douglas Walter  
David Wilson

No (0)

Abstain (1)

Kathy Howard

The motion was adopted.

**Adjournment**

Mark Jansen moved that the meeting adjourn. Linda Perry seconded the motion. The motion passed and the meeting was adjourned at 1:4 p.m. (pacific time).

Respectfully Submitted  
Kelly Parker, Secretary