

Minutes
Board of Directors
Residential Energy Services Network, Inc.
Teleconference
October 6, 2004

Members Present

Eric Borsting
Megan Edmunds
Richard Faesy
Philip Fairey
Thomas Hamilton
Michael Holtz
Kathy Howard
Mark Jansen
Greg Nahn
Lee O'Neal
Kelly Parker
Gayle Sampson
Douglas Walter
Daran Wastchak
Eric Werling

Members Absent

Ben Adams
Tracy Fogelsong
David Goldstein
Bruce Harley
Joe Lstibrucek
David Wilson

Staff Present

Steve Baden
Claudia Brovick

Call to Order

Residential Energy Services Network (RESNET) President, Philip Fairey called the meeting to order at 3:10 p.m. eastern time. There was a quorum of members present. The members were notified of the meeting by e-mail on September 14, 2004.

Establishment of RESNET Standing Committees

Megan Edmunds moved that the RESNET Board adopt the following policy on standing committees and suggested that the listed standing committees be formed:

Standing Committee Rules

- All standing Committee chairs shall be appointed by and be current members of the RESNET Board of Directors
- All Committee members shall be members in good standing of RESNET
- All Committee members shall be appointed by their respective Committee chair and approved by the RESNET Board of Directors.

Quality Assurance Committee

Scope: The scope of the Quality Assurance Committee shall be to provide disposition or recommend disposition to the Board on all matters of quality and ethics coming before RESNET.

Charge: Chapter 1 of RESNET Standards; oversight of RESNET quality assurance program; adjudication recommendations on ethics, disciplinary, and challenge issues.

Training & Certification Committee

Scope: The scope of the Training & Certification Committee shall be to provide disposition or recommend disposition to the Board on all matters of education, training and certification coming before RESNET.

Charge: Chapter 2 of RESNET Standards; maintenance of RESNET core exam, including annual cycle of exam questions; approval of all RESNET education programs; and maintenance of RESNET certification categories.

Technical Committee

Scope: The scope of the Technical Committee shall be to provide disposition or recommend disposition to the Board on all technical matters coming before RESNET.

Charge: Chapter 3 of RESNET Standards; interpretation of technical standards, procedures and guidelines; technical evaluation of issues and programs; and continuing maintenance of technical standards.

Membership Committee

Scope: The scope of the Membership Committee shall be to provide recommendations to the Board on matters of recruitment and retention of members and representatives on the RESNET Board of Directors.

Charge: Develop plans for recruitment of members and board members of RESNET; serve as the nominations committee for the board; and provide policy oversight for the annual RESNET Conference. It is expected that this committee will appoint the members and provide oversight of the RESNET Annual Conference subcommittee.

The motion was seconded by Lee O'Neal. The motion passed unanimously.

Rating Standards of Practice

It was agreed that the draft standards of practice would be e-mailed to the Board and that Board members are to e-mail their proposed edits to Steve Baden by Wednesday, October 13, 2004. On Friday, October 15 there will be teleconference of the Board to discuss the proposed edits and vote on adopting the Standards Of Practice.

Adjournment

Mark Jansen moved that the meeting adjourn. Kelly Parker seconded the motion. The motion passed and the meeting was adjourned at 4.32 p.m. eastern time.

Respectfully Submitted
Kelly Parker, Secretary