

**Minutes**  
**Board of Directors**  
**Residential Energy Services Network, Inc.**  
**Teleconference**  
**October 6, 2004**

**Members Present**

Eric Borsting  
Megan Edmunds  
Richard Faesy  
Philip Fairey  
Thomas Hamilton  
Michael Holtz  
Kathy Howard  
Mark Jansen  
Greg Nahn  
Lee O'Neal  
Kelly Parker  
Gayle Sampson  
Douglas Walter  
Daran Wastchak  
Eric Werling

**Members Absent**

Ben Adams  
Tracy Fogelsong  
David Goldstein  
Bruce Harley  
Joe Lstibrucek  
David Wilson

**Staff Present**

Steve Baden  
Claudia Brovick

**Call to Order**

Residential Energy Services Network (RESNET) President, Philip Fairey called the meeting to order at 3:10 p.m. eastern time. There was a quorum of members present. The members were notified of the meeting by e-mail on September 14, 2004.

## **Establishment of RESNET Standing Committees**

Megan Edmunds moved that the RESNET Board adopt the following policy on standing committees and suggested that the listed standing committees be formed:

### **Standing Committee Rules**

- All standing Committee chairs shall be appointed by and be current members of the RESNET Board of Directors
- All Committee members shall be members in good standing of RESNET
- All Committee members shall be appointed by their respective Committee chair and approved by the RESNET Board of Directors.

### **Quality Assurance Committee**

Scope: The scope of the Quality Assurance Committee shall be to provide disposition or recommend disposition to the Board on all matters of quality and ethics coming before RESNET.

Charge: Chapter 1 of RESNET Standards; oversight of RESNET quality assurance program; adjudication recommendations on ethics, disciplinary, and challenge issues.

### **Training & Certification Committee**

Scope: The scope of the Training & Certification Committee shall be to provide disposition or recommend disposition to the Board on all matters of education, training and certification coming before RESNET.

Charge: Chapter 2 of RESNET Standards; maintenance of RESNET core exam, including annual cycle of exam questions; approval of all RESNET education programs; and maintenance of RESNET certification categories.

### **Technical Committee**

Scope: The scope of the Technical Committee shall be to provide disposition or recommend disposition to the Board on all technical matters coming before RESNET.

Charge: Chapter 3 of RESNET Standards; interpretation of technical standards, procedures and guidelines; technical evaluation of issues and programs; and continuing maintenance of technical standards.

## **Membership Committee**

Scope: The scope of the Membership Committee shall be to provide recommendations to the Board on matters of recruitment and retention of members and representatives on the RESNET Board of Directors.

Charge: Develop plans for recruitment of members and board members of RESNET; serve as the nominations committee for the board; and provide policy oversight for the annual RESNET Conference. It is expected that this committee will appoint the members and provide oversight of the RESNET Annual Conference subcommittee.

The motion was seconded by Lee O'Neal. The motion passed unanimously.

## **Rating Standards of Practice**

It was agreed that the draft standards of practice would be e-mailed to the Board and that Board members are to e-mail their proposed edits to Steve Baden by Wednesday, October 13, 2004. On Friday, October 15 there will be teleconference of the Board to discuss the proposed edits and vote on adopting the Standards Of Practice.

## **Adjournment**

Mark Jansen moved that the meeting adjourn. Kelly Parker seconded the motion. The motion passed and the meeting was adjourned at 4.32 p.m. eastern time.

Respectfully Submitted  
Kelly Parker, Secretary