

Minutes
RESNET Board of Directors Meeting
January 15, 2008

Members Attending

Ben Adams
Richard Faesy
Philip Fairey
Andy Gordon
Tom Hamilton
Bruce Harley
Michael Holtz
Mark Jansen
C.T. Loyd
Greg Nahn
Lee O'Neal
Kelly Parker
Bill Prindle
Robert Scott
Daran Wastchak
Erin Wiggins
David Wilson
Barb Yankie

Members Absent

Steve Byers
Dennis Creech
David Goldstein

Staff Attending

Steve Baden
Claudia Brovick

The teleconference meeting was called to order by Board President Kelly Parker at 3:05 p.m. Eastern Time.

Approval of Agenda

Michael Holtz requested that the Green Rater Training item be moved up on the agenda. Kelly Parker agreed to move it up to the first item.

Mark Jansen moved that the proposed agenda be approved. Barb Yankie seconded the motion. The motion passed.

Approval of the September 14, 2007 Board Meeting Minutes

Bruce Harley made a motion to approve the minutes. Richard Faesy seconded the motion. The motion passed. Robert Scott and Bill Prindle abstained because they were not at the board meeting.

RESNET Green Rater Training

Kelly Parker provided an update of the RESNET Green Rater Training and Certification that will be taking place in conjunction with the 2008 RESNET Building Performance Conference. He informed the board that as was agreed to in the fall board meeting there would not be a test as part of this initial training. There are over 120 raters that have registered for the training.

Kelly also reported that a task force composed of Ben Adams, Richard Faesy and Bruce Harley will be developing the criteria to recognize other green rater training and certification programs for the RESNET Green Rater Certification. The task force will complete its work after the 2008 RESNET Building Performance Conference.

Kelly Parker discussed the current status of the relationship between RESNET and the USGBC regarding the Green Rater Training. He explained that course is being presented by three LEED Homes providers and Jay Hall of USGBC. Kelly reported that at this time USGBC has not settled on what criteria USGBC will adopt for certifying LEED Homes. He did state that Mr. Hall has indicated that the RESNET certification will be recognized as a step in the process but it is unclear what additional training and experience that USGBC will require.

Michael Holtz made a motion that prior to the RESNET Conference RESNET staff work with USGBC staff to clarify the terms of the relationship between RESNET and USGBC with regard to this training, and what it will mean to raters who take it. Lee O'Neal seconded the motion. The motion passed.

Adopt Policy on Rater and Rater Field Inspectors Not Passing the RESNET Test

Steve Baden presented the attached staff recommendation on RESNET's policy for raters that did not take the RESNET National Rater Test by January 1, 2008. It was agreed to add the following section:

Certified Raters That Have Not Taken the Test

Effective February 1, 2008, all accredited rating providers must suspend all certified raters who conduct ratings outside of the state of California who have not passed the RESNET test. These raters shall not conduct ratings until they have passed the test.

Steve also presented the following staff recommendation on RESNET's policy for raters who took the national test but did not pass it by the January 1 deadline:

Certified Raters That Took But Have Not Passed the Test

Effective February 1, 2008, all accredited rating providers must initiate the first stage of the disciplinary process, probation, on all certified raters who conduct ratings outside of the state of California who have not passed the RESNET test. By February 15, 2008, each provider shall submit to RESNET the list of raters that are not in compliance with the test requirement. The terms of the probation for raters that have not passed the test should stipulate that if the rater has not passed the test within 12 weeks the rater will be suspended until he or she passes.

Steve Baden stated that the RESNET Training and Education Committee has determined that the National Rating Field Inspector Test was not an appropriate tool for measuring the knowledge base of a Rating Field Inspector. The committee is in the process of revising the test. Because of this, staff recommended that RESNET will recognize those field inspectors who have passed the test, but will hold off enforcement of the test requirement until the Training and Education Committee recommends further action on this certification requirement. The section on field inspectors not passing the test was deleted from the attached proposed policy.

Mark Jansen made a motion to adopt the staff recommendations. Philip Fairey seconded the motion. After discussion a roll call vote was taken on the motion:

Yes (9)

Ben Adams
Philip Fairey
Andy Gordon
Bruce Harley
Michael Holtz
Mark Jansen
Lee O'Neal
Kelly Parker
Bill Prindle

No (5)

C.T. Loyd
Greg Nahn
Daran Wastchak
Erin Wiggins
Barb Yankie

Abstain (1)

Robert Scott

The motion passed.

Action on Amendment to the Sampling Standard

Daran Wastchak explained that in December EPA expressed concern over the disclosure requirement of the RESNET Rating Sampling Standard. As a result of EPA's concerns, Steve Baden, Philip Fairey, Kelly Parker, and Daran Wastchak had negotiated an agreement with the EPA on a proposed compromise amendment submitted by Philip Fairey (Attachment A). Daran reported that David Lee of EPA agreed that EPA will recognize the RESNET sampling standard immediately once RESNET publishes the proposed amendment for public comment.

Philip Fairey made a motion to publish the proposed amendment for public comment. David Wilson seconded the motion. The motion passed.

Incorporation of RESNET in California

Steve Baden requested the board approve Resolution 2008-1 to Incorporate RESNET in the state of California as follows:

Resolution 2008-1

Approval to Submit Certificate of Surrender of Foreign Corporation to the State of California and file Articles of Incorporation as California Domestic Nonprofit Corporation

Meeting of the Directors of the Board of Residential Energy Services Network, Inc.

Whereas it is the responsibility of the Board to approve all changes to corporate documents and filings.

Whereas RESNET desires to surrender Foreign Corporation to the State of California and file Articles of Incorporation as a California Domestic Nonprofit Corporation.

Now, therefore, it be resolved to approve and authorize RESNET's Executive Director to complete and submit the required documentation to the State of California to surrender Foreign Corporation and file Articles of Incorporation as a California Domestic Nonprofit Corporation.

Bruce Harley made a motion to approve the resolution. Greg Nahn seconded the motion. The motion passed.

Nominations Committee for RESNET Officers

Kelly Parker announced that Michael Holtz, Mark Jansen, Kelly Parker and Barb Yankie were appointed to serve on the Nominations Committee for RESNET Officers. Kelly also stated that he appointed Michael Holtz as chairman of the committee. The committee will present its nominations at the upcoming board meeting on February 17, 2008.

Adjournment

David Wilson moved that the meeting adjourn. Robert Scott seconded the motion. The meeting adjourned at 4:03 p.m. Eastern Time.

Respectfully submitted,

Bruce Harley
Secretary



Setting the **STANDARD** for **QUALITY**

To: RESNET Board

From: Steve Baden 
Executive Director

Re: Rater and Rating Field Inspectors Not Passing the Rater Test

Date: December 30, 2007 as amended 1/15/2008

The RESNET national rating standard requires that all certified raters and rating field inspectors that conduct rating services outside the state of California must have passed their respective RESNET tests by January 1, 2008. Despite two years of bi-monthly notices, there are a large number of raters and field inspectors who have not fulfilled this requirement. Because so many individuals are taking the test so close to the deadline, it is likely that many will not have passed the test by January 1, 2008.

RESNET must balance between not disrupting the rating industry while being fair to those raters and rating field inspectors who followed the rules and invested the time and resources necessary to pass the RESNET tests by the deadline.

RESNET is seeking input from accredited rating providers on how to address this issue. Below is RESNET staff proposal on addressing raters and rating field inspectors who have not passed the tests by the January 1 deadline. Please submit your comments by December 27, 2007.

The RESNET Training and Education Committee will consider the comments of the providers and adopt the policy in time for providers to initiate the required procedures for those who do not pass the required tests by the deadline.

RESNET Staff Proposal

There is no need for an emergency extension of the deadline. The test deadline for raters has been a requirement in the rating standards for over two years and the test deadline for rating field inspectors has been in effect for over a year. RESNET has publicized the requirement for the past two years through its web site, the RESBlog, articles in RESNET Notes and the "What's New at RESNET" e-mail blast; and direct e-mails to every certified rater and accredited provider. In addition, the tests were offered in the past three RESNET and Affordable

Comfort Conferences. Each accredited rating provider was required to submit to RESNET a plan to ensure that all of their certified raters and rating field inspectors would take and pass the tests by January 1, 2008.

RESNET does not certify raters or rating field inspectors and hence can not de-certify them. It is the rating provider's responsibility to enforce compliance with the national rater standards for raters and rating field inspectors under their provider accreditation.

Certified Raters That Have Not Taken the Test

Effective February 1, 2008, all accredited rating providers must suspend all certified raters who conduct ratings outside of the state of California who have not passed the RESNET test. These raters shall not conduct ratings until they have passed the test.

Certified Raters Not Passing the Test

In order to minimize disruption of the rating industry, RESNET staff recommends that the following policy be adopted regarding raters who have not passed the RESNET test by January 1.

By February 1, 2008, all accredited rating providers must initiate the first stage of the disciplinary process, probation, on all certified raters who conduct ratings outside of the state of California who have not passed the RESNET test. By February 15, 2008, each provider shall submit to RESNET the list of raters that are not in compliance with the test requirement. The terms of the probation for raters that have not passed the test should stipulate that if the rater has not passed the test within 12 weeks the rater will be suspended until he or she passes.

The 12 week probation period is being recommended to allow the rater to take advantage of additional tutoring such as training by accredited rating training providers or an on-line pre-test training.