

**Minutes**  
**RESNET Board of Directors Meeting**  
July 17, 2008

**Members Attending**

Ben Adams  
Steve Byers  
Philip Fairey  
David Goldstein  
Andy Gordon  
Bruce Harley  
Michael Holtz  
Mark Jansen  
Lee O'Neal  
Kelly Parker  
Bill Prindle  
Robert Scott  
Barb Yankie

**Members Absent**

Dennis Creech  
Richard Faesy  
Tom Hamilton  
C.T. Loyd  
Greg Nahn  
Daran Wastchak  
Erin Wiggins  
David Wilson

**Staff Attending**

Steve Baden  
Claudia Brovick

**Call to Order**

Board President Philip Fairey called the meeting to order at 3:07 P.M. (eastern) after Claudia Brovick took a roll call and a quorum had been established.

## Approval of Agenda

President Philip Fairey re-ordered the agenda to accommodate individual board members availability to remain on the call.

## Approval of March 17, 2008 Board Minutes

It was noted that the adjournment time in the minutes of the March 17<sup>th</sup> meeting needed to be changed to 3:58 P.M. (eastern). Bruce Harley moved that the minutes be passed with the editorial change. Mark Jansen seconded the motion. The motion passed.

## Consideration of RESNET Training and Education Committee's proposed interpretation on confirmed ratings required in rater training

Mark Jansen presented the Training and Education Committee's proposed interpretation of RESNET Standard 206.1.2.1. (Attachment A)

David Goldstein made a motion to accept the committee's recommendation. Robert Scott seconded the motion.

Kelly Parker moved that the interpretation be amended to modify the interpretation so that: **"of the two required ratings required in this section, at least one shall be a confirmed rating."** Steve Byers seconded the motion.

After discussion Mark Jansen called the question on the proposed amendment. A roll call was taken. The following is the results of the roll call:

Yes (11)

No (0)

Abstain (2)

Ben Adams  
Steve Byers  
Philip Fairey  
Andy Gordon  
Bruce Harley  
Mark Jansen  
Lee O'Neal  
Kelly Parker  
Bill Prindle  
Robert Scott  
Barb Yankie

David Goldstein  
Michael Holtz

The amendment was adopted.

The Board then unanimously adopted the amended interpretation.

There was a sense of the board that the RESNET Training and Education Standing Committee would present to the board a proposed amendment on strengthening the field rating requirements as part of the rater training process.

### **Consideration of Kelly Parker's appeal on standard interpretation on quality assurance of remote and small volume raters**

Kelly Parker had proposed to the RESNET Quality Assurance and Ethics Standing Committee an interpretation on the quality assurance of remote and small volume raters (Attachment B). The committee voted not to submit the interpretation to the RESNET Board of Directors. Kelly Parker appealed the committee's action to the board.

Board president Philip Fairey asked Ben Adams, Chair of the Quality Assurance and Ethics Committee to summarize the reasons that the committee had rejected the request for interpretation.

Kelly Parker then summarized his case that the proposed interpretation currently met the current RESNET standards.

After discussion, Philip Fairey recommended that the issue go back to the Quality Assurance and Ethics Committee, to include an open discussion with Kelly and other proponents, with an invitation to all providers to negotiate a resolution to bring back to the Board at a later date. This approach was accepted by the board.

### **Discussion of Proposed Contract for Green Rater Training**

RESNET Executive Director Steve Baden briefed the board on the intent into a contract to develop a RESNET Green Rater training curriculum and presentation. Mr. Baden made it clear that the outcome of this contract would not define the procedures for RESNET Training Providers to implement the training only define the curriculum for this new green rater certification.

The Board agreed that RESNET should proceed with this contract.

### **Adjournment**

The meeting adjourned at 4:16 P.M. (eastern).

Respectfully submitted,

Bruce Harley  
Secretary

## Attachment A

**RESNET Formal Interpretation 2008-002** (as modified by the board on July 17, 2008)

**Proponent: Mark Jansen, Chairman, RESNET Training and Education Committee**

**Applies to:**

*2006 Mortgage Industry National Home Energy Rating Standards Section 206.1.2*

**Interpretation: Complete a Minimum of Two Ratings in the Presence of a Trainer**

Of the two ratings required by this section at least one shall be a confirmed rating.

**Rationale:**

Remove the ambiguity in Section 206.1.2 requiring rater trainees to “complete a minimum of two ratings in the presence of a trainer”.

The field training and testing component is one of the most important elements in ensuring a rater candidate can produce an accurate rating of a home. Field experience can not be substituted by classroom exercises.

Section 206.1.2.1 of the above section refers to field inspection and testing that rater training must prepare a rater to gather and use to “... input data required by the home energy rating system software to produce accurate and fair home energy ratings in accordance with the National Home Energy Rating Technical Guidelines.” It is the board’s interpretation that the requirements of Section 206.1.2.1 include field inspections as a separate activity from taking information from building drawings and specifications and entering them into a energy rating software tool.

## Attachment B

### RESNET Formal Interpretation 2008-003

**Proponent: RESNET Quality Assurance and Ethics Committee**

**Applies to:**

*2006 Mortgage Industry National Home Energy Rating Standards Section  
102.1.4.8.1.3.2*

**Interpretation: Alternative Quality Assurance Procedures for Low  
Volume Raters**

For certified raters who conduct less than twenty five (25) ratings per year or less than fifty (50) ratings over a two year period, it is acceptable for a Rating Provider's Quality Assurance Designee to assign a house that has not received a confirmed rating for the rater to rate. This rating then becomes part of the low volume rater's homes that the Quality Assurance Designee can conduct the quality assurance field inspection on. In no case can the Quality Assurance Designee assign a single home to more than one low volume rater to rate as part of this process.

This interpretation only applies to certified raters who conduct less than twenty five (25) ratings per year or less than fifty (50) ratings over a two year period.

**Rationale:**

Removes the potential ambiguity over what would be an allowable alternative quality assurance procedure.

The interpretation would allow a low volume rater to travel to a site where the provider's Quality Assurance can assign a builder's home that has not been previously rated to complete a rating on the home. The home becomes part of the low volume raters' homes for that year and is eligible to be part of the Quality Assurance Designee's quality assurance field review.