

**Results of Electronic Ballot of RESNET Board of Directors on
Authorizing RESNET Executive Director to Sign
Memorandum of Understanding with the Air Conditioning
Contractors Association**

August 27, 2010

The following are the results of the electronic ballot of the RESNET Board:

Shall the RESNET Board of Directors authorize the RESNET Executive Director to sign the Memorandum of Understanding with the Air Conditioning Contractors Association? (Attachment A)

Yes (18)

No (0)

Abstain (1)

Not Voting (2)

David Bell
Steve Byers
Dennis Creech
Lance DeLaura
Brett Dillon
Richard Faesy
Philip Fairey
David Goldstein
Andy Gordon
Mark Jansen
Maci McDaniel
Lee O'Neal
Kelly Parker
Bill Prindle
Javier Ruiz
Orlo Stitt
Daran Wastchak
Barb Yankie

Greg Thomas

Ben Adams
Charles Eley

The RESNET Executive Director was authorized to sign the Memorandum of Understanding with the Air Conditioning Contractors Association.

Attachment A

DRAFT

MEMORANDUM OF UNDERSTANDING

between

Air Conditioning Contractors of America

and

Residential Energy Services Network

1. Purpose

The Air Conditioning Contractors of America (ACCA) and the Residential Energy Services Network (RESNET) enters into this Memorandum of Understanding (MOU) in order to promote the improvement of home energy performance in the United States. It spells out how the two organizations will cooperate to meet this goal while assisting the growth of both organizations and its membership.

2. Goal of the Agreement

The goal of this MOU is to lay a framework of a long mutually beneficial relationship between ACCA and RESNET. ACCA and RESNET will explore long-term mechanisms that provide support and/or sustenance to RESNET and to ACCA as independent organizations.

3. Areas of Cooperation

The following are the areas where ACCA and RESNET agree to cooperate:

- 3.1 Explore Future-year Co-locating of the ACCA and RESNET Conferences: RESNET conference staff will meet with ACCA conference staff to discuss the feasibility of co-locating future conferences.
- 3.2 Support EPA’s EnergyStar™ New Homes Program: ACCA, and RESNET – in collaboration with the U.S. Environmental Protection Agency (EPA) – have agreed to support EPA in its implementation of the EnergyStar Qualified New Homes Program (Version 3) aimed at Homebuilders.
- 3.2.a. ACCA Quality Assured Contractors will install HVAC systems to the requirements of the Version 3 requirements. The Version 3 requirements are based on the ANSI/ACCA 5 QI – 2007 (*HVAC Quality Installation Specification*) Standard.
- 3.2.b. RESNET Certified Home Energy Raters will validate HVAC Quality Installations to the EPA requirements. Except for the adequate airflow task, all of the other tasks are already completed as part of the rating or are easy for a certified energy rater to complete. RESNET will take the lead in recruiting certified home energy raters to participate in this effort. RESNET will work with ACCA in identifying the training necessary for raters to determine whether there is adequate air flow across the heat exchanger/coil.
- 3.3 Expanding the ES New Homes Cooperation into the Existing Homes Market: Building on the collaborative effort in §3.2 above, ACCA and RESNET will prepare a plan of action to expand the ACCA-RESNET ‘new homes’ activities into the ‘existing homes’ market. ACCA and RESNET will develop a program that can be recognized by DOE (i.e., Building America Program and HomeStar/Goldstar if enacted by Congress), EPA (i.e., Home Performance with EnergyStar Homes Program and EnergyStar HVAC QI Program), and other Federal retrofit efforts (e.g., Renewables and Energy Efficiency Program).
- 3.4 ACCA Representation on RESNET Committee: RESNET is developing guidelines for the designation of contractors to be RESNET EnergySmart Contractors. This guideline will not require that licensed contractors be certified

by RESNET but, rather be teamed up with a certified home energy rater through a relationship with an independent rater or having a certified rater in-house.

The EnergySmart Contractor guidelines will allow contractors to team with each other and a certified rater to be recognized as a Home Performance Team for Comprehensive Retrofits.

ACCA will name a representative to the RESNET committee that will review and approve the draft guidelines before they are submitted to the RESNET Board.

- 3.5 Membership Support: RESNET will work with ACCA to develop marketing that introduces the benefits of RESNET membership to ACCA members. ACCA will work with RESNET to develop marketing that introduces the benefits of ACCA membership to the RESNET members. ACCA and RESNET will assist in the distribution of such information to their respective members.
- 3.6 Support of Designation / Recognition Programs: RESNET will work with ACCA to develop marketing that promotes the RESNET EnergySmart Contractor designation for home energy raters. ACCA will work with RESNET to develop marketing that promotes the ACCA Quality Assured Recognition program for HVAC contractors. ACCA and RESNET will assist in the distribution of such information to their respective members and other interested parties.
- 3.7 Positioning Certified Home Energy Raters to Embrace the ACCA QIvp – 9 Standard: ACCA and RESNET will discuss how to transition certified home energy raters to become third-party verifiers of the ANSI/ACCA QIvp 9 – 2009 (*HVAC Quality Installation Verification Protocols*) Standard. The discussion items will include defining what the role of the verifier will be in the process, what will they verify, what skills a verifier must have above the basic training, and what training opportunities sponsored by ACCA can be used. This task will begin after items 3.2, 3.3 and 3.6 are accomplished.
- 3.8 ACCA Presence at the 2011 RESNET Building Performance Conference: RESNET will provide to ACCA a complementary booth at its trade show at the

February 2011 RESNET Conference in Orlando, Florida. RESNET will also schedule a 90-minute break-out session for ACCA to explain its QIvp – 9 Standard and to explore how rater+ /s can team up with HVAC contractors.

3.9 RESNET Presence at the 2011 ACCA Annual Conference: ACCA will provide to RESNET a complementary booth at its trade show at the February 2011 ACCA Annual Conference & Expo in Austin, Texas. ACCA will also interact with RESNET to identify pertinent sessions and speakers to participate in the planned ‘quality assured’ track.

3.10 Other: Other areas that ACCA and RESNET may identify as worthy of joint exploration.

4. MOU Administration

4.1 Each **organization** agrees to identify a contact person(s) to monitor and assess implementation and application of the MOU within their **organization** and to address inquiries, disputes or questions arising from the implementation of the agreement.

4.2 Each **organization** agrees that this MOU is a dynamic and evolving instrument that may be amended with the consent of both **organizations**. The **organizations** agree to initiate periodic reviews of this agreement every year after 2010, and the operation of the MOU when such request is made by one of the **organizations**.

4.3 Each **organization** agrees to give written notice to the other of its intent to withdraw from this MOU at least ninety (90) days before the **organization** withdraws.

5. Signature of Organizations

ACCA

RESNET

(Signature)

(Signature)

(Printed Name)

(Title)

(Date)

(Printed Name)

(Title)