



Setting the Standards for  
Home Energy Efficiency

## Meeting Minutes of the RESNET Board of Directors Executive Committee

Wednesday, November 8, 2017

### Members present:

Matt Gingrich  
Roy Honican  
Mark Jansen  
Nancy St. Hilaire  
Kelly Stephens

### Staff present:

Steve Baden  
Kathy Spigarelli

### Call to Order

RESNET Board President Roy Honican called the meeting to order at 2:02 p.m. Eastern Time.

### Roll Call

A quorum was present.

### Practical Test Requirement for Existing HERS Raters

Roy Honican gave the background of the Practical Test as it related to existing raters and the problems they encountered earlier this year. He was happy to have been involved in the responding to the communications coming from raters and believes the process did build good faith with the existing rater community.

RESNET Executive Director Steve Baden gave a background on the work done to correct the technical issues with the practical test over several months. Staff is no longer confident that Interplay can correct the problem beyond 90% of the time.

Staff proposed to remove the requirement that existing raters are required to pass the Practical Test and keep it only for Rater Candidates and as an option for professional development for existing raters.

The suggested steps to be taken are:

1. Communicate to existing raters the removal of the Practical Test requirement
2. Give those who have passed the test a full 18 hours of Professional Development
3. If a rater has paid but has not taken the test offer the following options:
  - o Take the test and receive the 18 hours of PD
  - o Full refund to an individual rater
  - o Conference registration credit to the individual rater
4. For a Provider who has paid for test(s), a RESNET credit on any RESNET invoice
5. File an interim standard amendment request to the RESNET Standards Development Committee 200 to change the Practical Test requirement for existing raters.

Nancy St. Hilaire moved that the RESNET Board Executive Committee direct RESNET staff to begin the work to suspend the requirement of existing raters taking the Practical Test and to institute the options as proposed by RESNET staff for raters who have paid for the test but have not taken it. Mark Jansen seconded the motion. The motion was approved by voice vote.

### **Adjournment**

Mark Jansen moved to adjourn. The meeting adjourned at 2:35 p.m. Eastern Time.

Respectfully submitted

Matt Gingrich, RESNET Board Secretary