RESNET® RESIDENTIAL ENERGY SERVICES NETWORK

Setting the Standards for Home Energy Efficiency

Draft
RESNET® Board of Directors Meeting Minutes

The 2025 Third Quarter RESNET Board of Directors meeting took place in three sessions:

- Wednesday, September 3, 2025
- Friday, September 26, 2025
- Monday, September 29, 2025

The following are the minutes of the three sessions.

Wednesday, September 3, 2025

Board Members Present	Board Members Absent	Staff Participating	Others Participating
Sandra Adomatis Jacob Atalla Erin Bordelon Lindsey Elton Philip Fairey Taylor Fearrington Matt Gingrich John Hensley Ian Hughes Leo Jansen Mark Johnson Cy Kilbourn Chris McTaggart Shawn Mullins Jonathan Risch Robert Pegues Ryan Riveras	David Beam Emelie Glitch	Steve Baden Scott Doyle	Phil Crone Dominic Sims

Call to Order – John Hensley, RESNET Board President

John Hensley, RESNET Board President, called the meeting to order at 1:02 p.m. Eastern Time.

Roll Call – Philip Fairey, RESNET Board Secretary

Philip Fairey, RESNET Board Secretary, called the roll, and a quorum was present.

Approval of Meeting Agenda

Sandra Adomatis made a motion to approve the proposed agenda that was sent to Board members in advance of the meeting. Ian Hughes seconded the motion. The agenda was approved by voice vote.

RESNET Anti-Trust Policy

John Hensley reviewed the RESNET Anti-Trust policy that was provided with the Board meeting packet prior to the meeting.

Approve Draft Minutes of May 19, 2025 Board Meeting

Philip Fairey made a motion to approve the May 19, 2025, Board of Directors meeting minutes. Cy Kilbourn seconded the motion. The minutes were approved by voice vote.

Consideration of Leading Builders of America (LBA)/RESNET Rating Quality Assurance Task Force's Recommended Policies

Dominic Sims, Facilitator for the RESNET/LBA Rating Quality Assurance Task Force, reminded the Board that the Task Force was formed to create a set of policy recommendations based on a memorandum from LBA.

Phil Crone, Leading Builders of America, presented the recommendations.

Recommended Policy on Quarterly Reporting of RESNET Quality Assurance Activities

The purpose of this policy is to provide quarterly reporting of non-compliance findings, quality trends, and program elements under formal investigation by RESNET.

Erin Bordelon motioned to approve the Recommended Policy on Quarterly Reporting. Ian Hughes seconded the motion.

John Hensley then opened the floor for discussion.

Jonathan Risch offered a friendly amendment:

> *Prior to implementation, the Task Force and the Board will have the opportunity to review and approve the draft report prepared by RESNET staff.*

Erin Bordelon and Ian Hughes accepted the proposed change as a friendly amendment.

After the discussion, a voice vote was conducted. The policy was adopted unanimously.

Recommended Permanent Policy on Transfer of Rater of Record When Rating Company Goes Out of Business or Rater is Incapacitated

The policy provides guidelines for transferring ratings from one HERS® Rater of Record to another. The policy will supersede the interim policy previously adopted by RESNET based on allowable procedures outlined in Addendum 67.

Sandra Adomatis moved to approve the Recommended Permanent Policy on Transfer of Rater of Record. Philip Fairey seconded the motion.

John Hensley then opened the floor for discussion.

Chris McTaggart made a motion to amend the motion:

"This policy is intended to provide a structured path forward for situations in which a Rating Company in good standing is no longer able to provide rating services, including updated/corrected rating documentation due to business closure."

Philip Fairey seconded the motion to amend.

Philip Fairey then offered a friendly amendment:

"This policy is intended to provide a structured path forward for situations in which a Rating Company in good standing is no longer able to provide rating services."

Chris McTaggart and Philip Fairy accepted the proposed change as a friendly amendment.

Cy Kilbourn offered another friendly amendment:

"This policy is intended to provide a structured path forward for situations in which a rating was partially completed in good standing and the Rating Company is no longer able to provide rating services."

Chris McTaggart and Philip Fairy accepted the proposed change as a friendly amendment.

Jonathan offered a friendly amendment:

"This policy is intended to provide a structured path forward for situations in which a rating was partially completed by a rater in good standing and the Rating Company is no longer able to provide rating services."

Chris McTaggart and Philip Fairy accepted the proposed change as a friendly amendment.

Robert Pegues made a motion to strike the sentence "*Failure to cooperate or comply by the original HERS Rater of Record in a timely manner will result in the Rating Company being placed in administrative discipline status by RESNET*" as an amendment

Philip Fairey seconded the motion.

After the discussion, a voice vote was conducted. The amendment passed unanimously.

Jonathan Risch proposed an amendment to remove electronic communication from Acceptable Evidence of Data Completeness and Reliability.

Cy Kilbourn seconded the motion.

John Hensley then opened the floor for discussion.

Cy Kilbourn offered a friendly amendment:

Acceptable Evidence of Data Completeness and Reliability shall be revised to read: "Upon request, RESNET shall adjudicate disputes on interpretation of this policy."

Jonathan Risch and Cy Kilbourn accepted the proposed change as a friendly amendment.

After the discussion, a voice vote was conducted. The amendment was adopted.

Chris McTaggart proposed an amendment under "Implementation for Process B will be developed by RESNET Staff upon approval of the policy" to add under Item 4, "*upon approval of this policy, RESNET staff will develop an implementation plan and submit it to the Board for review and approval*."

Robert Pegues seconded the motion.

After the discussion, a voice vote was conducted. The amendment was adopted.

A voice vote was conducted to approve the revised policy. The amended policy was adopted unanimously.

Recess of Board Meeting

Because time allocated for the meeting ran out it was agreed that a future time the meeting would be reconvened and would consider the following items on the agenda that were not addressed:

- **Recommended Policy on Notice to Builders on Opening of a Rating Provider Investigation of Rating Company**

- **Recommended Policy on RESNET Staff Mediation and Technical Support for Builders**

- **Consideration of Definition of What Would Trigger an Investigation That Would Be Subject to the RESNET Board of Directors Policy on Builder**

  Notification of Investigations

- **Consideration of Recommended Pilot Project on HERS Rating Off Site Produced Homes by Off Site Production Rating Task Force**

- **Discussion on Future of ENERGY STAR Homes Program**

- **Discussion of RESNET Advocacy Initiative**

The Board requested that a Doodle poll be distributed to determine two two-hour meeting time for the weeks leading up to the October 15th, 2025, Board meeting.

The meeting was recessed at 3:00 p.m. Eastern Time.

The Doodle Poll identified the dates of September 26 and 29 for the follow-up sessions.

Friday, September 26, 2025

Board Members Present	Board Members Absent	Staff Participating	Others Participating
Sandra Adomatis David Beam Erin Bordelon Lindsey Elton Matt Gingrich Emelie Glitch John Hensley Ian Hughes Leo Jansen Mark Johnson Cy Kilbourn Shawn Mullins Robert Pegues Ryan Riveras	Jacob Atalla Philip Fairey Taylor Fearrington Chris McTaggart Jonathan Risch	Emma Krutsinger Ryan Meres Steve Baden	

Call to Order

John Hensley, RESNET Board President, reconvened the meeting from September 3, calling the meeting to order at 2:06 p.m. Eastern Time.

Roll Call

Emma Krutsinger, on behalf of the RESNET Board Secretary, called the roll, and a quorum was present.

RESNET Anti-Trust Policy

John Hensley reviewed the RESNET Anti-Trust policy that was provided with the Board meeting packet.

Consideration of Recommended Pilot Project on HERS Rating Off Site Produced Homes by Off Site Production Rating Task Force

Ryan Meres, RESNET Programs Director, presented an update on the Offsite Construction Pilot program. Ryan's presentation included the background of the advisory group's work to date, since the first meeting July 2024.

The advisory group has developed options for inspection, including remote/virtual and in-plant RFI/Rater. Ryan also presented on the pilot program recommendations and discussed with the board specifics around the protocol for the inspection.

Leo Jansen made a motion to move forward with this pilot program. Ryan Riveras seconded the motion.

After Board discussion, the motion passed by a voice vote.

Discussion on Future of ENERGY STAR Homes Program

Steve Baden, RESNET Executive Director, provided some context and the status of the ENERGY STAR program. He relayed from recent meetings with industry representatives and government officials, that even if the program continues, there may not be the proper staff allocation or adequate funding.

Cy Kilbourn, RESNET Board Ad Hoc Committee Co-Chair, presented the summary and committee recommendations for action to take if the ENERGY STAR program is underfunded or fully shut down. The certification framework would be built upon two tiers of requirements: mandatory and performance requirements. Optional certifications such as, net zero energy, could be expanded in the future.

Sandra Adomatis made a motion to proceeding with the design and development of the new energy efficiency certification program for homes.

Emelie Glitch seconded the motion.

John Hensley opened the floor for discussion.

After Board discussion Cy Kilbourn proposed a friendly amendment for an allocated two-week period that the Board would be able to contribute thoughts and suggestions that could be incorporated in the first design pass for committee review. Sandy & Emelie accepted the friendly amendment.

After further discussion a vote was taken. The amended motion passed by unanimous voice vote.

Recess

John Hensley recessed the meeting at 3:22 p.m. Eastern Time.

The Board will reconvene on Monday, September 29.

Monday, September 29, 2025

Board Members Present	Board Members Absent	Staff Participating	Others Participating
Jacob Atalla David Beam Erin Bordelon Lindsey Elton Taylor Fearrington Matt Gingrich Emelie Glitch John Hensley Ian Hughes Leo Jansen Mark Johnson Cy Kilbourn Chris McTaggart Shawn Mullins Jonathan Risch Robert Pegues Ryan Riveras	Sandra Adomatis Philip Fairey	Steve Baden Scott Doyle Noah Kibbe	Dominic Sims Phil Crone

Call to Order

John Hensley, RESNET Board President, called the meeting to order at 1:02 p.m. Eastern Time.

Roll Call

Noah Kibbe, RESNET Staff, on behalf of RESNET Board Secretary Philip Fairey called the roll, and a quorum was present.

RESNET Anti-Trust Policy

John Hensley reminded the RESNET Board that the RESNET Anti-Trust Policy must be followed in RESNET Board meetings. The Anti-Trust Policy was distributed to Board members in advance of the meeting.

Consideration of Leading Builders of America (LBA)/RESNET Rating Quality Assurance Task Force's Recommended Policies

Phil Crone of the Leading Builders of America and Dominic Sims, LBA/RESNET Rating Quality Assurance Task Force Facilitator, provided an overview of the next set of Task Force's draft policy proposals.

Recommended Policy on Notice to Builders on Opening of a Rating Provider Investigation of Rating Company

Phil Crone gave a background on the policy recommendation.

John Hensley opened the floor for discussion.

After Board discussion Erin Bordelon made a motion to approve the Recommended Policy on Notice to Builders on Opening of a Rating Provider Investigation of Rating Company.

Ian Hughes seconded the motion.

Chris McTaggart offered a friendly amendment that all references to one (1) business day be amended to three (3) business days.

Erin Bordelon and Ian Hughes accepted the proposed change as a friendly amendment.

After the discussion, a voice vote was conducted. The policy was adopted unanimously by voice vote.

Recommended Policy on RESNET Staff Mediation and Technical Support for Builders

Phil Crone explained that the proposed policy provides builders with a way to invoke neutral support from RESNET. The RESNET Quality Assurance team would provide mediation and be involved on-site as needed.

Ian Hughes made a motion to approve the Recommended Policy on RESNET Staff Mediation and Technical Support for Builders. Shawn Mullins seconded the motion.

After the discussion, a voice vote was conducted. The policy was adopted unanimously.

Consideration of Definition of What Would Trigger an Investigation That Would Be Subject to the RESNET Board of Directors Policy on Builder Notification of Investigations

RESNET's Managing Director of Quality Assurance Scott Doyle briefed the Board on the draft definition that was posted on HERSPro on August 19, 2025.

The RESNET Board previously requested clarification on what criteria are considered when opening a formal investigation. RESNET's review process involves determining whether the complaint in question falls under the purview of RESNET.

Chris McTaggart suggested using generic language, such as RESNET-approved EEPs, rather than explicitly mentioning ENERGY STAR. Chris also suggested a legal review of RESNET's Code of Ethics.

Consideration of Proposals for RESNET to Fund a Lobbyist to Advocate for the Creation of State Incentives for Energy Efficient New Construction Based on the HERS® Index in the state of Utah

Shawn Mullins presented the draft recommendations from RESNET's Suppliers Advisory Board.

The goal of the proposed pilot program is to expand RESNET's involvement in state-to-state advocacy. The criteria for determining targeted states are outlined in the proposal. Utah was determined to be the most viable option due to its smaller size, which requires a smaller cost, its simpler pathway to implementation, and its implementation of an Energy Rating Index (ERI) Grant Program.

Shawn Mullins requested the Board commit to $60,000, with $20,000 to be paid upfront. There is a possibility that the total cost would not exceed $20,000, but the final value would be determined by the end of the year.

There were concerns regarding how this proposal would fit into RESNET's 2026 budget, as many budgetary items are still being considered and reevaluated by RESNET staff.

Leo Jansen asked for clarification on the financial and overall goals of the program. Shawn Mullins noted that financial gains can result from additional HERS ratings that are conducted because of the program. There are also opportunities to gain additional data and insights on the industry.

Steve Baden suggested due diligence of the firm and submitting an RFP before signing a contract. Steve reminded the Board that a policy was adopted that all grants for outside entities require a Request for Funding.

October 15, 2025, is the deadline for a decision. Shawn will reevaluate with the Suppliers Advisory Board and provide an update to John Hensley and Steve Baden. The material will be considered at the in-person Board meeting on October 15, 2025.

Proposal for RESNET Supported Advocacy for the Inclusion of Utility Savings in the Qualification Criteria for Mortgage Loans

Because the legislation has not been drafted Jonathan Risch requested that this item be removed from the agenda.

New Business

Jonathan Risch and Erin Bordelon will propose items to be considered by the LBA/RESNET Rating Quality Assurance Task Force offline.

Adjournment

Cy Kilbourn made a motion to adjourn.

The meeting adjourned at 3:02 p.m. Eastern Time.

Respectfully Submitted,

P. Fairey

Philip Fairey, Secretary