



Setting the Standards for  
Home Energy Efficiency

## **Minutes of RESNET Board Executive Committee Meeting November 21, 2019**

### **Members Present**

Matt Gingrich  
John Hensley  
Roy Honican  
Nancy St Hilaire

### **Members Absent**

Philip Fairey

### **Staff Present**

Steve Baden  
Laurel Elam  
Cardice Howard

### **Call to Order**

Matt Gingrich called the meeting to order at 12:03 p.m. Eastern Time

### **Roll Call**

Laurel Elam called the roll of the Executive Committee.

Philip Fairey was not be able to attend the meeting due to eye surgery.

Quorum was achieved.

### **Approve Agenda**

Roy Honican made a motion to approve the draft agenda that was previously sent to the Executive Committee. Nancy St Hilaire seconded the motion. The motion was approved by voice vote.

### **Reminder of RESNET Anti-Trust Policy**

Matt Gingrich reviewed the RESNET Anti-Trust policy, which was sent to Executive Committee members prior to the call.

### **Approve September 19, 2019 Meeting Minutes**

Roy Honican made a motion that the draft minutes of September 19, 2019 Executive Committee Meeting be approved. John Hensley seconded the motion. The motion was approved by voice vote.

### **Appoint Members of Working Group to Develop a Set of Options for the RESNET Board Vote on Assigning the Calculations of the Commissioning of HVAC Systems to MINHERS and the overall role of RESNET as a Standard Development Organization**

Steve Baden reviewed the briefing paper on working group to develop a set of options for the RESNET Board vote on assigning the calculations of the commissioning of HVAC systems. Steve Baden presented a list of candidates that was developed with the input of Philip Fairey.

Nancy St Hilaire made a motion to appoint the following individuals to the working group:

- Theil Butner
- Philip Fairey
- David Goldstein
- Chris McTaggart
- Jonathan Passe
- Alice Rosenberg

Roy Honican seconded the motion.

The motion was approved by voice vote.

The Executive Committee requested that the working group develop a set of recommendations by the end of December.

### **Selection of Sites of 2021 Spring and Fall Board Meetings**

RESNET staff is proposing the Spring 2021 Board Meeting to take place in Boston, MA on April 21 and the Fall 2021 Board Meeting to take place in Dallas, TX on October 20. Sites were selected based on rating activity and geographic diversity.

Roy Honican made a motion to approve the staff recommendations on the locations for the 2021 board meetings. John Hensley seconded the motion. The motion was approved by voice vote.

The 2021 board meeting sites will be announced at the December board meeting.

**New Business**

No new business was presented.

**Meeting Adjournment**

Roy Honican made a motion to adjourn. Meeting was adjourned at 12:17 p.m. Eastern Time.

Respectfully Submitted



Philip Fairey  
RESNET Board Secretary