



Setting the Standards for
Home Energy Efficiency

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MINHERS Chapter 2-2013 Addendum A-201x

Amendment Chapter: Chapter Two: RESNET NATIONAL STANDARD FOR INSTRUCTION, ASSESSMENT AND CERTIFICATION

Proponent:

RESNET Instruction, Assessment and Certification Standards Development Committee

Applies to:

Mortgage Industry National Home Energy Rating System Standards (2013) Addendum Chapter Two

Chapter Two

RESNET Standards

RESNET Standards
National Standard for Instruction, Assessment and Certification

200 PURPOSE AND SCOPE

These standards define the requirements of Accredited Training Providers, Certified Rater Instructors, and Certification Candidates. RESNET shall confirm that the requirements defined in this standard have been met when accrediting Training Providers and certifying Rater Instructors. Accredited Rating Quality Assurance Providers shall confirm that the requirements defined in this standard have been met when certifying individuals. This enhances the goal of producing a nationally recognized and uniform program.

201 GENERAL PROVISIONS

201.1 Definitions and Acronyms

See Appendix B.

202 ACCREDITED TRAINING PROVIDERS

202.1 Achieving Accreditation

Training Providers are accredited in accordance with the Accreditation Process specified in Section 910 - Provider Accreditation Process. Training Providers shall complete the RESNET Rater Training Provider Accreditation Application.

202.2 Maintaining Accreditation

In order to maintain their accreditation in good standing, all Training Providers shall fully discharge the following duties and responsibilities. Failure to properly discharge any of these duties and responsibilities constitutes grounds for disciplinary action in accordance with *Section 911 - Probation, Suspension, and Revocation of Accreditation*.

202.2.1 Renew their accreditation in accordance with the renewal process found in Section 910 - Accreditation Renewal Process.

202.2.2 Maintain certified Rater Instructors. Only RESNET certified Rater Instructors can offer rater training through a RESNET accredited Rater Training Provider.

202.2.3 Hold the exam questions administered by RESNET in strictest confidence.

202.2.4 Maintain records for three years of all training materials and trainee data, training schedules, curricula, attendance records, examinations and individual examination results. This information shall be made available to RESNET upon request by RESNET.

202.2.5 Provide candidates with a certificate or letter of completion, which accurately includes the candidate's legal name and completion dates of any items required for the candidate's certification.

202.2.6 Maintain curricula that align with the most up-to-date RESNET standards.

202.2.7 Provide for training facilities and equipment appropriate to the training being delivered.

202.2.8 Only RESNET accredited Training Providers can offer Rater Training using certified RESNET certified Rater Instructors.

202.3 Privileges and rights

Accredited Training Providers in good standing have the following privileges and rights:

202.3.1 The privilege to make and use any materials trademarked, copyrighted, or otherwise restricted by RESNET (other than the tests developed by RESNET) for marketing Training Courses or Training Providers or for recruiting Rater trainees, instructors or trainers.

202.3.2 The right to present evidence, arguments and a vigorous defense in any action brought under these standards by any party against a Training Provider.

202.4 Revocation of Accreditation

See *Chapter 9 – RESNET National Standard for Quality Assurance*.

203

CERTIFICATION OF RATER INSTRUCTORS

203.1 Achieving Certification

Individuals shall meet the following requirements to be certified as RESNET Rater Instructor. Only RESNET certified Rater Instructors can conduct rater instruction under the auspices of a RESNET accredited Training Provider.

203.1.1 Demonstrate ability to effectively communicate with adults in a training environment. This ability is demonstrated through completion of a minimum sixteen (16) hour RESNET approved adult education program.

203.1.2 Demonstrate mastery of the Home Energy Rating System knowledge and ability sets provided in Section 207 Capabilities. Mastery is demonstrated by completing the following RESNET tests with a minimum (passing) score to be determined by RESNET.

203.1.2.1 National Rater Instructor Competency Test

203.1.2.2 RESNET Combustion Appliance Test

203.1.2.3 RESNET Rater Simulation Practical Test

203.2 Professional Development (PD)

RESNET Certified Instructors shall complete a two-hour RESNET Roundtable on current information each year and also once every three years:

203.2.1 Document twelve (12) hours of attendance at ~~the a~~ RESNET conference or other conference approved by RESNET; and

203.2.2 Complete eighteen (18) hours of RESNET approved Professional Development courses delivered by RESNET accredited Training Providers or other events or venues approved by RESNET. Additional documented hours of attendance at RESNET Conferences qualify under this provision

An individual that is both a Certified Rater Instructor and Quality Assurance Designee shall complete both the two-hour RESNET roundtable for Rater Instructors and the two-hour roundtable for Quality Assurance Designees.

205.2.3 Home Energy Rater (HERS Rater)

205.2.3.1 Complete the following National RESNET HERS series of tests with the minimum (passing) scores to be determined by RESNET:

205.2.3.1.1 National HERS Rater Test

205.2.3.1.2 RESNET Combustion Appliance Simulation Test

205.2.3.1.3 RESNET Rater Simulation Practical Test

205.2.3.3 After passing the all of the RESNET tests, but prior to being certified, the candidate shall complete five probationary ratings with a Rating Quality Assurance Provider overseen by a RESNET certified Candidate Field Assessor. At least three of the five probationary ratings shall be confirmed ratings.

205.2.3.4 A HERS Rater Candidate that does not complete, to the satisfaction of a Quality Assurance Provider, a minimum of three (3) of the five (5) required probationary ratings

within ~~twelve (12)~~ fifteen (15) months of passing the ~~RESNET HERS Rater Tests~~ National RESNET HERS series of tests as defined in 205.2.3.1, or otherwise does not achieve certification within the allowed ~~twelve~~ fifteen month timeframe, must at a minimum, complete the original requirements and do the following in order to maintain eligibility for certification:

205.2.3.4.1 Pass the RESNET National Rater Test again; and

205.2.3.4.2 Complete three (3) additional probationary ratings. One of the three (3) additional probationary ratings shall be a Confirmed Rating and be completed in the presence of a RESNET certified Candidate Field Assessor.

206

RECERTIFICATION

206.1 RESNET certified Home Energy Survey Professionals, Rating Field Inspectors, and HERS Raters, shall renew their certification every three years. They shall complete the following:

206.1.1 Home Energy Survey Professionals

206.1.1.1 Pass the national RESNET Home Energy Survey Test appropriate to their certification once in a three year period.

206.1.2 Rating Field Inspectors

206.1.2.1 Pass the RESNET JobWerks RFI Assessment overseen by a RESNET certified Candidate Field Assessor once in a three year period.

206.1.3 Certified Home Energy Raters

206.1.3.1 Attend a RESNET approved conference once every three years
OR 18 hours of RESNET approved professional development from a
RESNET Accredited Training Provider OR

206.1.3.2 Successfully complete one JobWerks assessment every three years

Effective Date: As established by the RESNET Standards Management Board and not sooner than 30 days after final approval for publication.