**RESNET® SDC 1500 Draft Meeting Minutes**

**April 2nd, 2024**

[Registration Link](https://zoom.us/meeting/register/tJUvdOqsqD8qHNAfzJRJyQmzLsMzoniKHDnN)

[MEETING RECORDING HERE](https://zoom.us/rec/share/pEtlCyE5-Fk3ZPVP8yok5tF2eL3Wk9vPlPlFoALQHCc1mWA54lOL4f2aqG1fsQXH.vRDAuY0NUrEvPsad)

|  |  |  |
| --- | --- | --- |
| **PRESENT (16)** | **ABSENT** | **STAFF** |
| SDC MEMBERSChris MagwoodBrian ShanksBetsy AmesMatthew CooperKristopher StengerPhil CroneMatt BrownRachel SternShawn MullinsThomas CochranVladimir Kochkin (COTCH)Gene Myers | Asa FossRobert PeguesDanuta DruzdowiczWilliam Ranson | Clara HedrickRick DixonPaulette McGhie |

Other attendees:

Meeting called to order 12:0X PM ET.

**Introductions (Rick)**

Rick Dixon and Clara Hedrick conducted introductions of staff and SDC members present.

**Meeting Etiquette & Voting Process (Rick)**

Rick gave an overview of the topics below. If anyone present needs further assistance or has questions regarding procedure or processes, they can reach Rick at rick.dixon@resnet.us.

* + Etiquette: raising hands during meetings to speak, listening with an open mind, avoid arguments dominating the discussion, etc.
	+ Voting: electronic voting protocol and what kind of things the committee will be voting on

**Status of the 1550 Standard (Chris/Brian)**

* + Current status of the Standard

Chris shared an overview of the events and industry climate that lead to this standard project initiating. Chris also shared details on how the working groups function within the larger task group, how voting is conducted, and how the groups reach a consensus.

* + Where to find the latest file and additional information on Dropbox

There are 8 sections in the draft standard. Over half of these proposed sections are completed, the remaining sections are making good progress within the working groups and TG. The TG’s target for completion June 2024.

**Open Discussion:**

The group discussed how voting is conducted within the SDC on the products of the task group, the scope of the draft standard, and how changes can be made to the draft prior to the draft being finalized. Graham inquired about the overlap between an existing ASHRAE standard 240 P. Chris stated the key differences include that 1550 is only focused on embodied carbon, not the full life cycle as within 240 P.

Meeting adjourned.