**RESNET® SDC 1600 Draft Meeting Minutes**

**May 20th, 2024**

[*MEETING RECORDING HERE*](https://zoom.us/rec/share/KySVlEAF6ZNEU-MFt71d1l13kYF5Mx38gklKu_N84dpHv1lalCZHpCKvFxLk7UAe.R9t4CABldQW-vPtC)

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| **PRESENT**  | **ABSENT** | **STAFF** |
| SDC MEMBERSDavid GoldsteinMichael BrowneAnna KellyJonathan ArnoldSteve ByersPhilip FaireyAsa FossLeo JansenBrendan O’BrienRoland RisserCraig Sinnamon |  | Clara HedrickRick Dixon |

Meeting called to order 12:05 PM ET.

David Goldstein discussed the key agenda items of this meeting including introductions, procedural coordination from Rick Dixon, and technical background of this project if time allows.

**Standards Procedure Discussion- Rick Dixon**

Rick began by sharing his contact information should any SDC members have questions regarding ANSI procedures during the development of this standard.

Most SDC’s have task groups comprised of SDC members and other industry affiliates who formulate draft standards for the full SDC to review and vote upon. These TGs do not have voting power, are not required to operate by consensus, and are only an advisory body.

Rick also covered the balloting process for SDC members, the procedure for unresolved comments or objections, and the public comment process. These procedures can be found on the RESNET website [here.](https://www.resnet.us/about/standards/resnet-ansi/)

A quorum is defined as 50% of the SDC members plus one.

**Technical Background of this Project- David Goldstein**

The development of an embodied carbon standard for Raters will fill a void within the Rating industry. NREL developed a data report called Cambium Data that will inform this project’s development. Industrial users should also have a standard to utilize for embodied carbon.

David also declared that a full TG may not be necessary, but a working group to begin drafting language is in the best interest of the group. Anna Kelly and Philip Fairey volunteered to serve in this role. Further volunteers can be determined via email.

David suggested this working group reviews 301’s current handling of carbon and its technical rationale and see where changes may be needed for the purposes of metering-based data inputs. The group should also consider the needs of users and use this information to develop a draft standard.

The group further discussed the timeline of this project and the next steps. The SDC will reconvene in a month.

Meeting adjourned 1:05PM ET.