**RESNET®/ICC Water and Energy Remote Virtual Inspection (WERVI) Standards Committee 1400**

**Public Meeting Notice and Agenda**

**October 3, 2023**

**10:00 am to 11:00 am PT/1:00 pm to 2:00 pm ET**

**Join on your computer, mobile app or room device**

Click here to Join Zoom Meeting [https://zoom.us/j/91599848416](https://protect-us.mimecast.com/s/hn2-C68jgkiojz8oh6IR2j?domain=zoom.us)

Meeting ID: 915 9984 8416

1. Call to order/Roll call.
PRESENT: Joshua Harmon, Med Kopczynski, Tim Ellis, Sharla Riead, Mike Barcik, Tom Flanagan, Asa Foss
ABSENT: Michael Hamilton, Rick Hopkins, Andie Lorenz, Jerica Stacey, Jorge Campos
ICC STAFF: Dave Walls
RESNET® STAFF: Noah Kibbe, Scott Doyle, Billy Giblin, Rick Dixon
2. Opening remarks from Chair
Meeting called to order at 1:08 PM ET.
Joshua met with Rick and Dave to discuss the trajectory of the group moving forward.
Joshua thanks everyone for their efforts on the working drafts.
Sharla has added comments to the SharePoint.
Those without access to the SharePoint are asked to contact RESNET® staff.
3. Approval of August meeting minutes.
Mike Barcik made a motion to approve the minutes. Sharla Riead seconded the motion. The group voted in favor. The minutes were approved.

Draft Standard 1450
Joshua shared a graphic showing the progress of each task:
Working Draft: Completed. The committee will work toward accepting a committee draft, which is an ongoing process.
Committee Draft: Ongoing.
Two Task Groups: Energy Compliance Task Group and Water Compliance Task Group.
The goals of each group are further resolving any questions or missing points in those specific targeted areas. Chairs will need to be established. The Chairs will then identify interested participants and stakeholders. Finally, the group will provide feedback and suggestions to the SDC.
Tim Ellis has experience in energy and water and would like to volunteer to participate in each group.

Sharla volunteered to work on the energy Task Group.
There were no volunteers to chair either Task Group.

Med pointed out that most members are pressed for time and will have minimal bandwidth to serve as a chair.

Med would step in to chair the energy Task Group if no other volunteers come forward.

Joshua will appoint chairs to both Task Groups if no volunteers come forward.

Dave will contact Ryan Meres for suggestions on participants for each Task Group.

Rick confirmed that Task Group chairs can be members outside of the SDC.

Joshua will reach out to Michael Hamilton, Rick Hopkins, and Andie Lorenz to ask if they are interested in chairing either committee.

Calendar Trajectory:
Present to Q1 2024:

Develop a baseline standard, identify quality/training expectations, and solidify inspection scope.
2024

Official acceptance as committee draft standard, submission as a preliminary draft standard for public review/comments, then comments resolved and/or incorporated.

Final

Finalize draft standard resulting from public comment and vote of SDC, submit to the standard management board for approval by RESNET/ANSI, then publication.

1. Potential Task Groups or Sub-Committees
2. Future meeting dates

- November 7, 2023

- December 5, 2023

1. Other Business
Sharla reviewed her edits and questions to the working draft:
There are items listed without definitions included.
Joshua clarified that if definitions arose out of the conversation, that is the point at which they would be included. This may be the job of the Task Groups.

Sharla capitalized terms that have definitions.

Sharla said the definition listed under Inspection Device is not a definition and should be included in the procedures area.

4.1.4 Sharla suggested replacing the word *through* with *utilizing*.

Sharla recommended rewording the onsite personnel section due to confusion regarding adult supervision.

4.3.6 Sharla came up with an alternate sentence for this section on in-field representatives.

4.5.3 Sharla suggested including a secondary point of contact for the in-field representative, not just the Inspector.

4.6.2 Sharla suggested referencing in-person inspections, not just Remote Virtual Inspections.

4.7.7 Sharla suggested an alternate wording of this sentence for clarity.

All of Sharla’s changes were accepted.

Joshua will make a new working draft based on today’s conversations.

Joshua asked if the group would prefer to stick with the same meeting date and time going into 2024.

Joshua asked who will be attending the IECC expo. Joshua will provide a brief overview of the group at the expo.

1. Adjourn Meeting
Mike made a motion to adjourn the meeting. Med seconded.
Meeting adjourned at 1:46 PM ET.

\*Please note that the WERVI Committee is making every attempt to make the meetings accessible virtually. Please excuse any technical difficulties that are beyond the committee’s control.