**Chapter 1 and Chapter 9 Task Group Meeting Notes 9/8/2022**

Zoom

1 PM Pacific

Members Present: Scott Doyle, Sharla Riead, John Hensley, Michael Arblaster, David Choo, Laurel Elam, Chris McTaggert, Leo Jansen

David Choo provided a brief overview of CalCerts and his efforts to address QA related issues in California.

John Hensley provided an overview of Task Group’s intended efforts, and identified legal reasoning behind the need for changes to the standards.

Interim amendment will be released soon that will address some of these legal issues, and will be in effect until work from this Task Group is complete.

Scott clarified that with some of this Task Groups work being focused on the recommendations coming from NEHERS, and the other part on the need for changes from a legal perspective, there will not be several amendments coming out for comment at one time, but instead this work will come out as a single proposed amendment. He asked if we need to break out this amendment as a separate amendment or include it and potentially change it entirely from its initial intent, and John stated he will need to confer with Rick Dixon on this.

Leo asked about how the new inclusion of legal review of lawyers and how that process will fit into the standard development process, John clarified that they will review the work of the working group prior to it being sent to SDC900 for a vote, which will then determine whether or not it is sent out for public comment.

Sharla asked for and John confirmed that he will be sending out the NEHERS proposed amendment for us to review.

The scope of changes this Task Group will consider to Chapter 1 and Chapter 9 will be the edited version of Chapter 1 and Chapter 9 with recommended changes from lawyers, RESNET staff, and John.

John discussed the process of keeping updates and changes to the standards organized, and Laurel suggested we bring in Christine or Clara to help with this task.

John recommended that we not break out the document into individual efforts or teams, but instead will work as a group on each section which will be defined in the previous meeting.

Sharla recommended we use a Google Doc for keeping track of the changes needed and this was agreed upon.

John asked about the length of time needed per meeting, and it was agreed that we should do one hour.

John then asked about meeting frequency, and it was agreed that we would meet weekly initially and then can assess if we can move to bi-weekly once we have a handle on how much we need.

John asked about what day and time we want to meet, and it was agreed that Scott will send out a Doodle Poll to identify a recurring day and time for our meetings.

John and Scott clarified timing of Timing Group, and Scott clarified that our work will also be required to review the public comments that do come in, which will then go back to SDC900 for review.

John stated that each meeting will have an agenda and asked members to do the work needed ahead of time to come to each meeting prepared to get the work done. He clarified that this needs to be completed by the end of the year.