



Setting the Standards for
Home Energy Efficiency

Minutes

RESNET Board of Directors Fall 2020 Meeting

Wednesday, October 14, 2020

Board Members Present	Board Members Absent	Staff Present
Jim Amarin Jacob Atalla Dave Bell Thiel Butner Philip Fairey Matt Gingrich David Goldstein Emelie Cuppernell Glitch Roy Honican John Hensley Mark Johnson Cy Kilbourn Abe Kruger Paulette McGhie Chris McTaggart Clayton Morris Curt Rich Brian Shanks Clayton Traylor	David Beam	Steve Baden Emma Bennett Valerie Briggs Scott Doyle Laurel Elam Billy Giblin Cardice Howard Ryan Meres

Meeting Called to Order

Matt Gingrich, RESNET Board President, called the meeting to order at 12:32 p.m. Eastern Time.

Roll Call

Philip Fairey, RESNET Board Treasurer called roll and requested an excused absence for David Beam due to family medical emergency. A quorum was present. David Beam received an excused absence.

Approve Agenda

Matt Gingrich called for a motion to approve the agenda. Chris McTaggart made a motion to approve the agenda that was sent prior to the meeting. John Hensley seconded the motion. Motion approved by a voice vote.

RESNET Anti-Trust Policy

Matt Gingrich reminded the RESNET Board of the Anti-Trust Policy that was sent prior to the meeting.

Approval of Draft July 17, 2020 Board Meeting Minutes

Philip Fairey made a motion to approve the July 17, 2020 Draft Minutes that were sent prior to the meeting. Mark Johnson seconded the motion. Motion approved by a voice vote.

State of the Building Industry and Projection into 2021

Clayton Traylor, Leading Builders of America provided an update on the state of the building industry, and projection for 2021.

State of HERS Industry and Projection into 2021

Steve Baden, RESNET, gave an update on the state of HERS Industry and Projection for 2021.

Clayton Morris inquired about defaults for duct and airtightness testing due to COVID-19 and the timeline for when those would expire. Board members discussed the 48f Addendum proposed amendment that was out for public review and comment. Steve stated that this was a standards issue recommended that person interested in this should submit public comments. Cy Kilbourn suggested submitting a comment on the standard to allow non-testing path to expire but allow raters to petition RESNET for special circumstances due to COVID-19.

Congressional Action on Amending the Extending 45L Tax Credit and RESNET's Advocacy

Carl Chidlow, RESNET's Washington Representative, discussed congressional action on amending and extending the 45L federal tax credit and RESNET's advocacy plans for the new Congress.

Adoption of RESNET 2021 Budget

Due to the absence of RESNET Board Treasurer David Beam Cardice Howard, RESNET Deputy Director, presented the 2021 proposed budget.

Ms. Howard reviewed the process that was followed in developing the 2021 budget request:

- RESNET staff developing a Strengths, Weaknesses, Opportunities, Threats Analysis that was share with RESNET Board Members.

- The RESNET Board formally adopting RESNET’s 2021 Essential Activities, Goals and Priorities
- The RESNET Board formally adopting 2021 RESNET Activities to Achieve the 2021 goals and priorities.
- RESNET staff sending out to the RESNET Board the 2021 RESNET Budget Submission that included (Attachment A):
 - RESNET 2021 Projected Income
 - 2021 RESNET Budget Request
 - 2019, 2020 & 2020 RESNET Budget Comparisons

Cy Kilbourn made a motion to approve the following RESNET 2021 Budget:

Payroll **\$1,208,000**

- Executive Director – Steve Baden
- Deputy Director – Cardice Howard
- Quality Assurance Administration and Standards Director—Laurel Elam
- Communications Director – Valerie Briggs
- Programs Director – Ryan Meres
- Technical Director, Quality Assurance & Training – Scott Doyle
- Senior Accountant – Faye Berriman
- Quality Assurance Field Specialist—Billy Giblin

Professional Services **\$1,059,000**

- RESNET Standard Manager
- Energy Modeling Director
- RESNET Conference and Meeting Coordinator
- Database Manager
- Government Relations
- Automated QA Tool Hosting and Licensing
- Hosting, Maintenance and Support of Servers
- Registry Support and Maintenance
- RESNET Web Site Maintenance
- Marketing and Advocacy
- Standards Editor
- Financial Audit
- Cyber Security Audit
- IT Service Support
- Professional Employer Organization (PEO)
- Miscellaneous Contractual Support
 - QA Genie (1 quarter)
 - RESNET Test Support
 - General Administrative Support

Travel **\$ 130,000**

RESNET Conference **\$ 310,000**

Other

\$ 181,000

- Amortization & Depreciation
- Bank Credit Card Service Fees
- Computer & Software
- Insurance
- Legal Services
- Meetings
- Miscellaneous Other
 - Dues
 - Licenses
 - Subscriptions
 - Memberships
 - Storage
- Office Expense
 - Copying and Printing
 - Postage
 - Supplies
- Telecommunications Services
 - Telephones
 - Internet

Total Proposed Budget

\$2,888,000

John Hensley seconded the motion. The motion was approved by unanimous voice vote.

RESNET Board Policy Changes to Comply with ENERGY STAR Home Certification Organization (HOC) Agreement

Laurel Elam, RESNET Director of Quality Assurance Administration and Standards discussed the briefing paper that was sent with the meeting notice (Attachment B). Laurel Elam stated that this has also been vetted by the EPA.

Philip Fairey made a motion to approve the following policy:

Proposed RESNET Board Policy 016
RESNET's ENERGY STAR Certification Program
Adopted October XX, 2020

As a Home Certification Organization (HCO) under the U.S. Environmental Protection Agency's ENERGY STAR program, RESNET's Board of Directors has the responsibility to oversee the impartiality and integrity of the program. This responsibility includes the authority to review RESNET's ENERGY STAR Certification program policies, access to all necessary program information and the ability of any Board member to independently inform EPA of issues related to the certification program.

As an HCO, RESNET attests that it does not and will not discriminate against any parties interested in ENERGY STAR certification, unduly impede or inhibit access to the ENERGY STAR program, nor make access to the certification program conditional on the size of the builder or developer, or membership in any association or group.

Jacob Atalla seconded the motion. Motion was approved by unanimous voice vote.

Formation of Working Group on Rater Provider Hopping and 45L Tax Credit

Chris McTaggart gave an overview of discussion within DirectorPoint and conversations with RESNET Quality Assurance Staff. Chris posed the question on how the organization can address these issues.

Philip Fairey proposed that a working group be appointed to investigate this issue and recommend how to address this issue. Philip said he would favor standard amendment, but would leave it to the discretion of the working group. Thiel Butner agreed, and stated a board policy to clarify the intent may also be beneficial.

Brian Shanks asked if this is a frequent issue or anecdotal. Chris McTaggart says it's not frequent, but has happened. Philip Fairey also said as a Third Party Rating Provider, he has seen this issue. Emelie Glitch also said this has been an issue with their providership.

Steve Baden suggested that a working group should be formed that would look into this issue, and include board volunteers as well as those outside the board, to look at the analytics of frequency for this issue. Working group could propose to the board the next steps forward.

Philip Fairey made a motion that RESNET staff form a working group that is broad-based, including raters and providers and other interested parties, that would recommend to the board how to deal with the issues associated with rater disciplinary actions.

Roy Honican seconded the motion. Motion approved by unanimous voice vote.

Chris McTaggart addressed the discussion posted in DirectorPoint regarding 45L tax credits. Concerns of fraudulent methods to produce 45L compliance reports has been brought forward.

Board members discussed options, and agreed that it is a complex issue that needs to be addressed. Chris McTaggart suggested that RESNET draft a response to the provider who brought attention to the issue.

Steve Baden and Chris McTaggart agreed to discuss the issue in more depth and present some ideas or solutions to the board via DirectorPoint to allow for more discussion and feedback.

Habitat for Humanity/RESNET Collaboration

Edwin Hensley, Construction Director of Habitat for Humanity International presented on the efforts of collaboration between RESNET and the Habitat for Humanity. Jacob Atalla suggested collaboration would extend to HERS_{H2O}. Edwin stated that he and Steve discussed this and Habitat for Humanity International would be open to piloting this with some houses in the future.

HERSH2O and Water Sense and Las Vegas Pilot

Ryan Meres, RESNET Program Director, Jonah Schein, EPA Water Sense Manager and Jacob Atalla, KB Home provided a report on RESNET being the first approved EPA WaterSense Home Certification and the Las Vegas pilot WaterSense program for HERS_{H2O}.

ICC IECC/HERS Compliance Specialist and Raters Verifying IECC

Mark Johnson, International Code Council provided an update of the ICC IECC/HERS Compliance Specialist designation and HERS Raters providing compliance verification with the performance option of the IECC.

Emerging Leadership Council Update

Leo Jansen presented an update to the board on current initiatives of the RESNET Emerging Leadership Council. Leo pointed out to the Board that the budget that RESNET just passed included, for the first time, funding for the council to expand its activities. Leo identified two areas where the council is looking for RESNET Board participation:

- RESNET Education Series
- Some form of Board Mentorship program.

Steve Baden agreed to have a follow-up call with Leo to discuss next steps.

RESNET Board Townhall Meeting

Matt Gingrich discussed the Board Townhall Meeting and logistics of the meeting. Philip Fairey suggested hosting a townhall meeting through GoToWebinar. Steve Baden asked if board would prefer a report or Q&A format.

Chris McTaggart suggested this is an option for the virtual conference as well, and suggested an hour and a half meeting.

Steve Baden stated that RESNET staff would develop a plan of action and share with Board members.


New Business

Steve Baden stated that 2021 Conference planning is underway. He proposed a board briefing in November the board on virtual conference.

Adjournment

Roy Honican made a motion to adjourn. Meeting adjourned at 5:23 p.m. Eastern Time.

Respectfully Submitted,


Philip Fairey, Secretary

Attachment A



Setting the Standards for
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2021 Projected Income

Rater Provider Quality Assurance Fees	\$1,875,000
RESNET Conference	\$ 400,000
Testing Fees	\$ 240,000
Rater Provider Accreditation Fees	\$ 175,000
Suppliers Advisory Board Memberships	\$ 120,000
All Other Provider Fees	\$ 80,000
Membership Fees	\$ 40,000
RESNET Registry Income	\$ 10,000
Interest Income	\$ 30,000
Total Projected Income	\$2,970,000



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Proposed RESNET 2021 Budget

Payroll

\$1,208,000

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Total Proposed Budget **\$2,888,000**

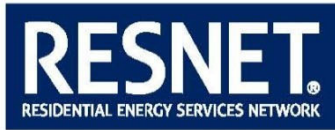


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Budget Comparisons

Income	2019	2020	2021
Rater Provider QA fees	\$1,650,000	\$1,690,000	\$1,875,000
RESNET Conference	\$500,000	\$450,000	\$400,000
Testing Fees	\$240,000	\$240,000	\$240,000
Rater Provider Accred. Fees	\$175,000	\$175,000	\$175,000
Suppliers Advisory Board	\$160,000	\$160,000	\$120,000
All Other Provider Fees	\$125,000	\$125,000	\$80,000
Membership Fees	\$75,000	\$75,000	\$40,000
Interest Income		\$20,000	\$30,000
RESNET Registry Income		\$20,000	\$10,000
Total Projected Income	\$2,925,000	\$2,955,000	\$2,970,000
Budget Submissions	2019	2020	2021
Payroll	\$1,090,000	\$1,123,000	\$1,208,000
Professional Services	\$1,176,000	\$1,166,000	\$1,059,000
Travel	\$110,000	\$130,000	\$130,000
Conference	\$280,000	\$310,000	\$310,000
Other	\$146,500	\$159,000	\$181,000
Total Proposed Budgets	\$2,802,500	\$ 2,888,000	\$2,888,000

Attachment B



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RESNET Board Briefing Paper - New Policy for ENERGY STAR Home Certification Organization Requirements

Background

The new EPA ENERGY STAR Home Certification Organization requirements require RESNET to formally adopt a policy of giving the RESNET Board of Directors or an independent committee the explicit authority to oversee our ENERGY STAR Home Certification program. Rather than establishing another RESNET committee, it is RESNET staff recommendation to give the Board this explicit authority since it is made up of a broad array of interests.

In addition to this formal authority, ENERGY STAR also asked RESNET to attest that it will not discriminate against any entity that wants to be involved in our ENERGY STAR Certification program, so the second paragraph is simply formalizing RESNET's commitment to allow anyone who is qualified to participate in our program.

Below is RESNET staff's recommendation new policy.

Draft RESNET Board Policy

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